

# GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 2<sup>nd</sup> October, 2019, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors F. Baker, L. Blunden, P. Coleman, D. Efde, R. Efde, T. Goodwin (Chair), R. Green, P. Hitchman, T. Porter, L. Rodger, N. Wheeler and B. Wilkins (Vice Chair).

In attendance: - S. Hyatt (Parish Clerk)

**1. The Chairman to declare the meeting open.**

Meeting declared open at 7.30pm.

**2. To receive apologies for absence.**

Councillor Bates and invitee Councillor Steptoe.

**3. To receive declarations of interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

Councillor Hitchman - Friends of Wakering Common, Councillor Wilkins – Memorial Hall, Councillor Green – Twyford Avenue.

**4. To sign as a correct record the minutes of the Full Council Meeting held on 21<sup>st</sup> August 2019.**

*Resolved* that the minutes be approved.

**5. Financial Matters.**

- a. To approve Payment Schedules for August 2019. *Carried.*
- b. To approve Receipt Schedules for August 2019. *Carried.*
- c. To approve the Financial Statement for the 5 months to 31<sup>st</sup> August 2019. *Carried.*
- d. To raise the Petty cash limit to £75.00. Counter proposal of £100.00. *Resolved* that the petty cash limit be raised to £100.00.

**6. To receive the Chairman's report.**

- Attended the unveiling of the defibrillator.
- Public toilets have been opened but already vandalised.

**7. To agree the existing tender specification continues for the 2020/21 grounds maintenance contracts in respect of:**

- a. Parish Council Burial Ground.
- b. Parish Council Office surrounds, footpath and village sign area.
- c. St Nicholas churchyard.

*Resolved* that the existing tender specification for the above be continued.

**8. To agree that the Clerk commences the tender process for landscape maintenance in accordance with the MEAT principle at the appropriate time in respect of:**

- a. Parish Council Burial Ground.
- b. Parish Council Office surrounds, footpath and village sign area.

**c. St Nicholas churchyard.**

*Resolved* that the above be agreed.

**9. To confirm which Councillors are prepared to act as emergency wardens if required.**

All Councillors volunteered to act as emergency wardens if required.

**10. At the Chairman's discretion the exchange of relevant Council information.**

Cllr Wilkins/Rodger – Church tidy up, 20/20 events.

Cllr R. Efde – Parish surgery update.

Cllr Wheeler – RDC waste bin provision.

Cllr Coleman – Mercer Road white line road markings needing renewal.

Cllr Goodwin – RDC recreation ground. Poynters Lane UKPN post replacement.

**11. To receive reports from the County and District Councillors on County and District Council matters.**

District Councillor McPherson:

- South Essex Parking Partnership (SEPP) and Community Speedwatch update.
- Development Committee Meeting and planning.
- RDC recreation ground.
- 20/20.

District Councillor Efde:

- Development Committee and planning update - Alexandra Road planning application referred back to Development Committee Meeting 17<sup>th</sup> October
- Attended Investment Board and Executive meetings.

J. McPherson thanked the Parish Council for their donation towards the Poppies on Lamposts Appeal.

**12. The meeting will stand adjourned to permit Parishioners of Great Wakering to address the Council only once in respect of business itemised on the agenda (3 minutes each at Chairman's discretion).**

Parishioners – Future placement of Red Lion bus stop.

**13. Exclusion of the Press and Public.**

**To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.**

*Resolved* that the public be excluded.

**14. To agree a payment for the winding of the Parish clock.**

Councillors Goodwin, Rodger and Wilkins left the Meeting.

Councillor Porter elected Chair for this item.

*Resolved* that a donation of £200.00 be paid to the Parishioner for the years spent winding the clock for the community.

**Meeting Closed 8.16pm.**

**Next Meeting 13 November 2019**